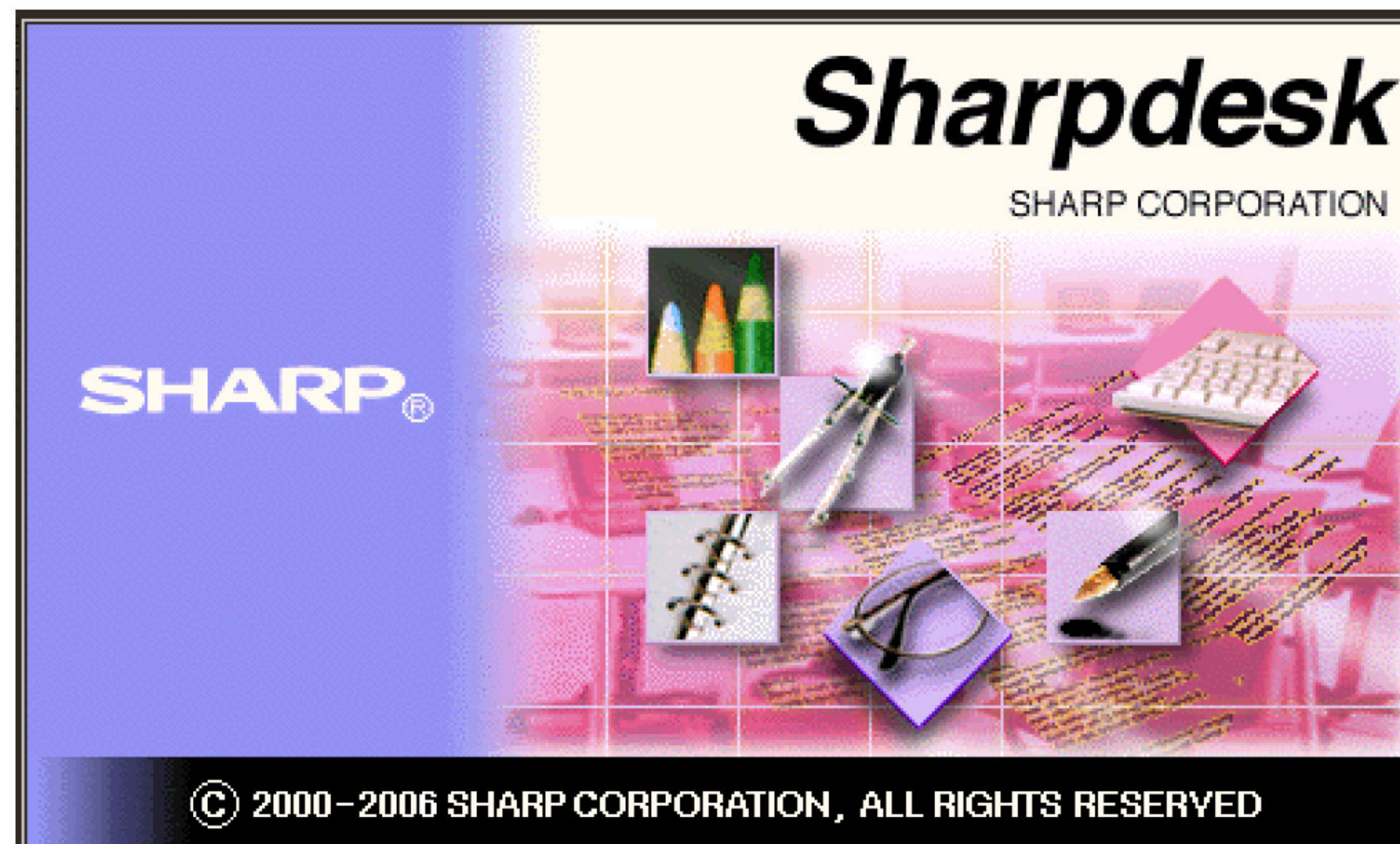




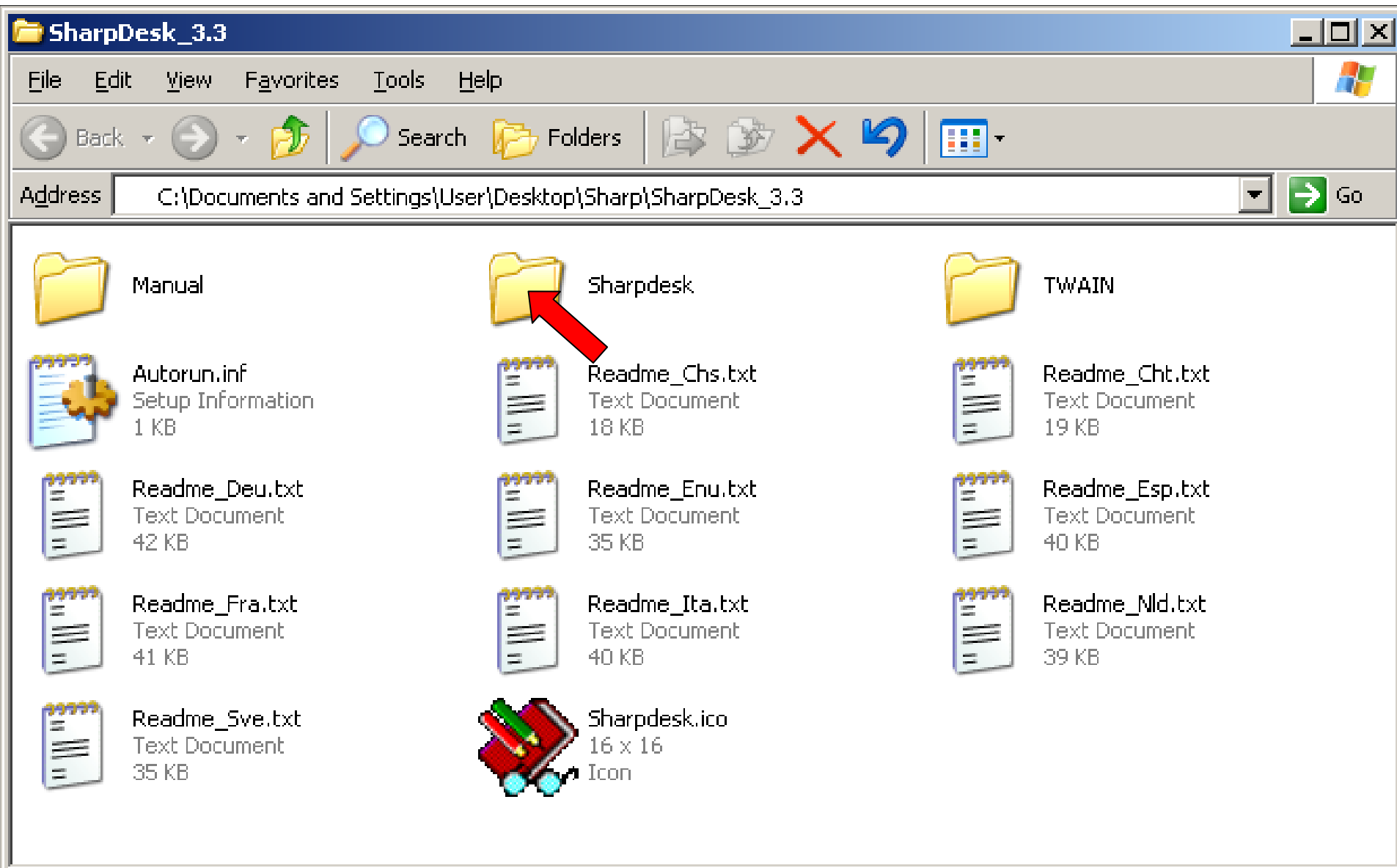
## Installing & Configuring Sharpdesk 3.3

For Windows 98, 2000, XP, Vista, Windows 7 (32 and 64 bit)



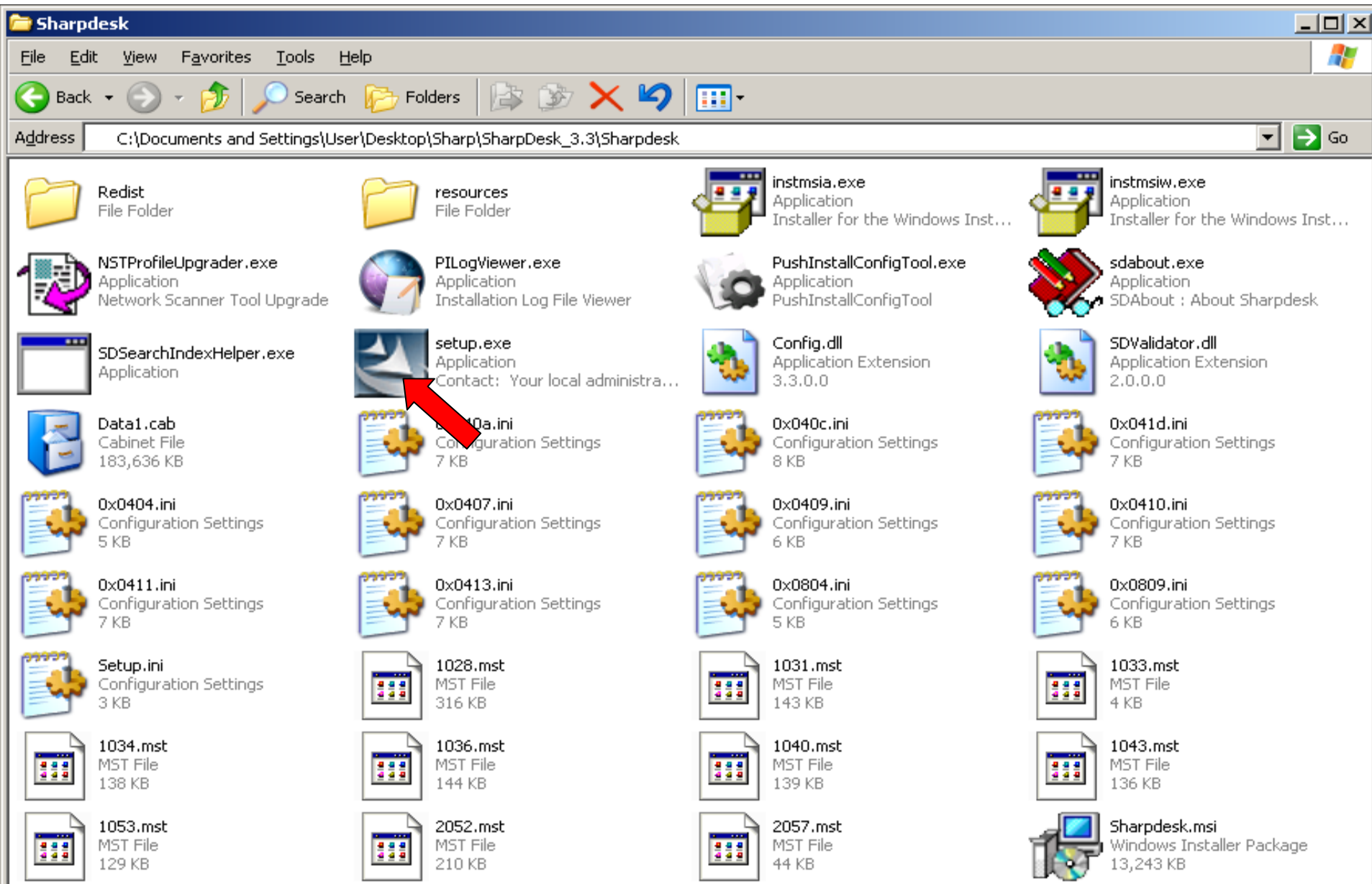
# Locating The Sharpdesk Folder

Double-click the Sharpdesk folder



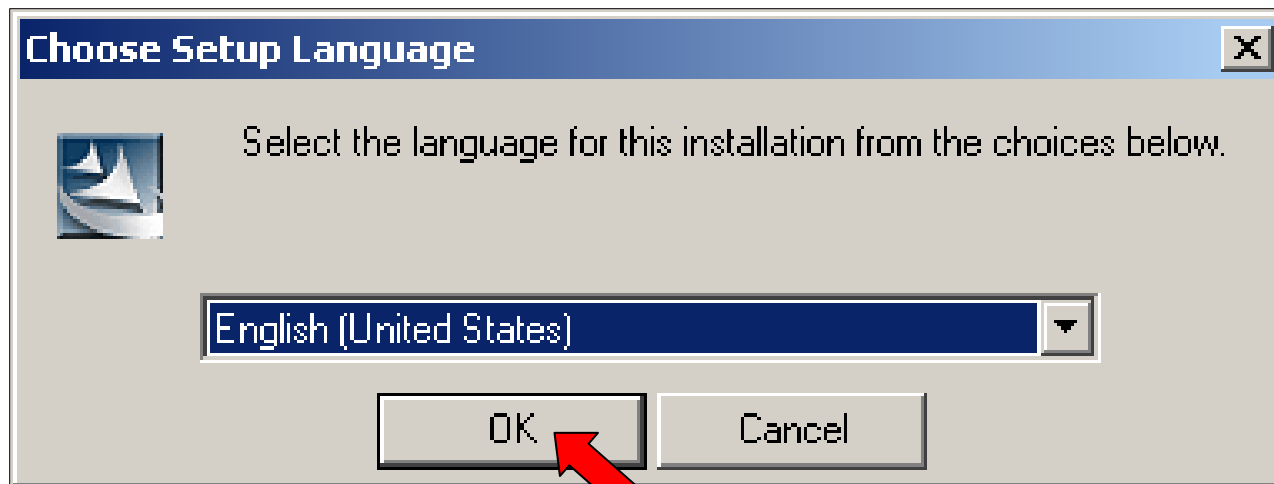
# Installing Sharpdesk 3.3

Double-click Setup.exe



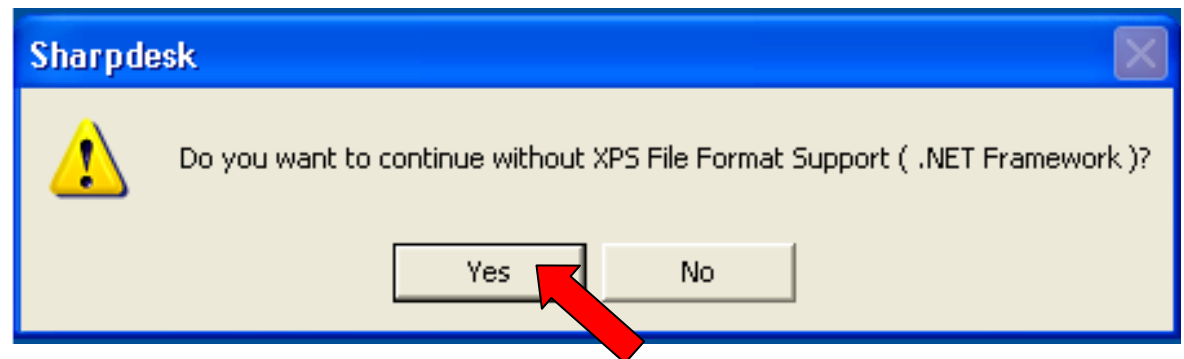
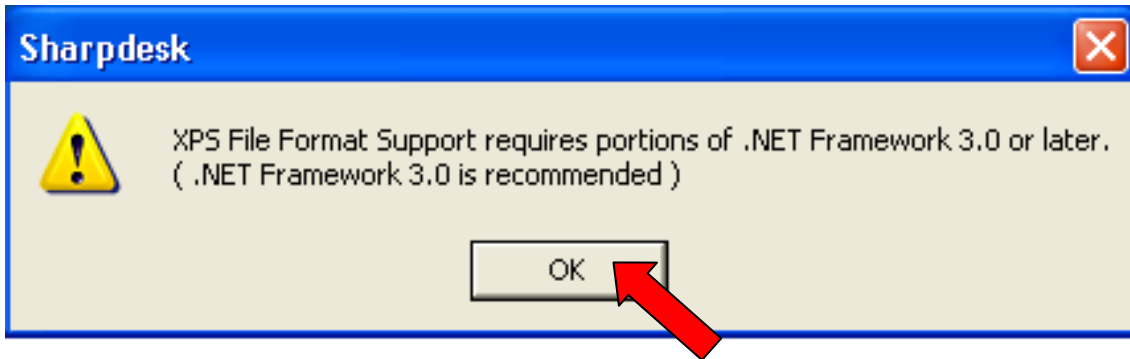
## Selecting the appropriate language

Select the desired language and click **OK**



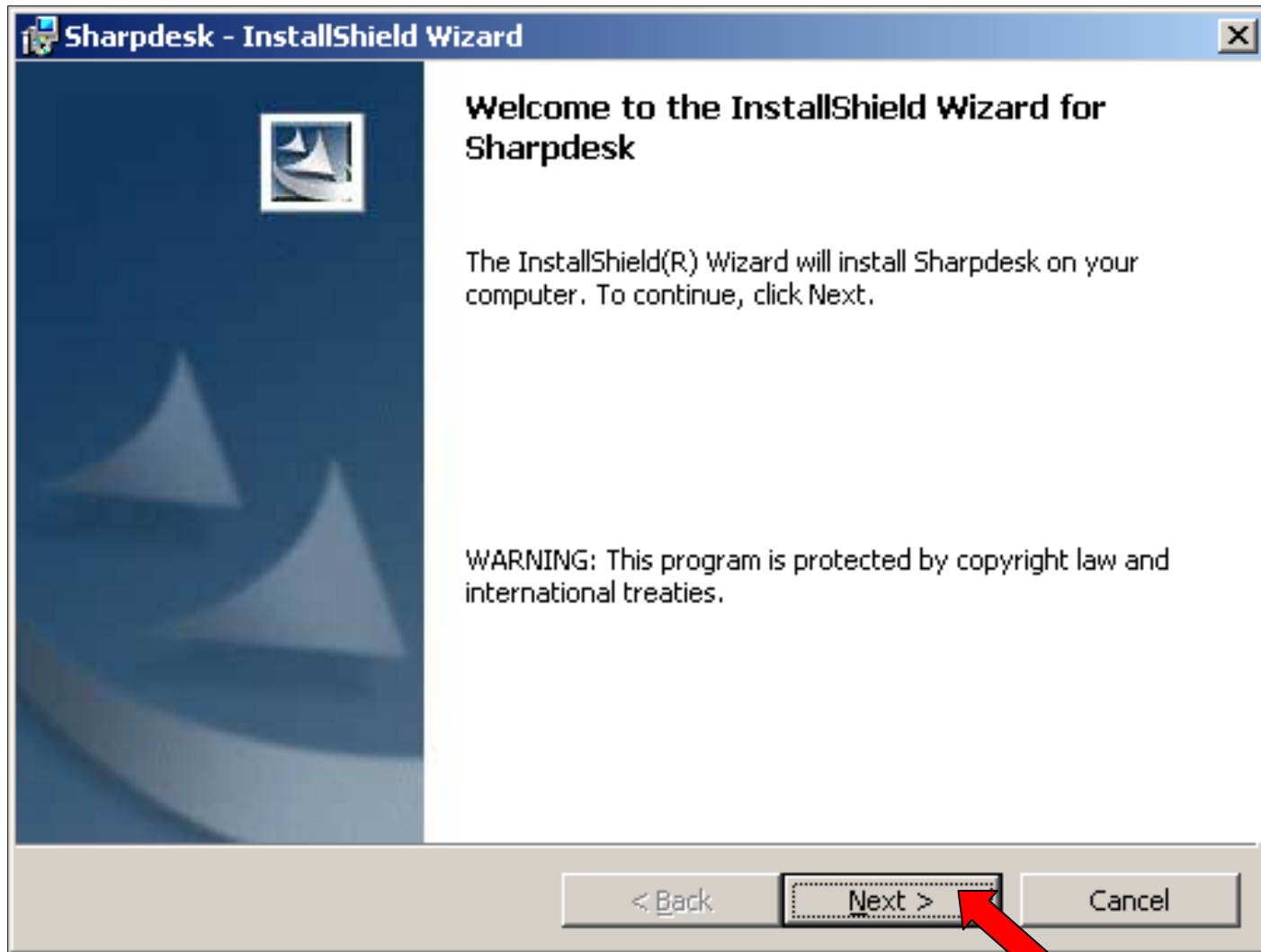
# XPS File Format pop-up question

If you see the following pop-ups, click the **OK** button and the **Yes** button to proceed.



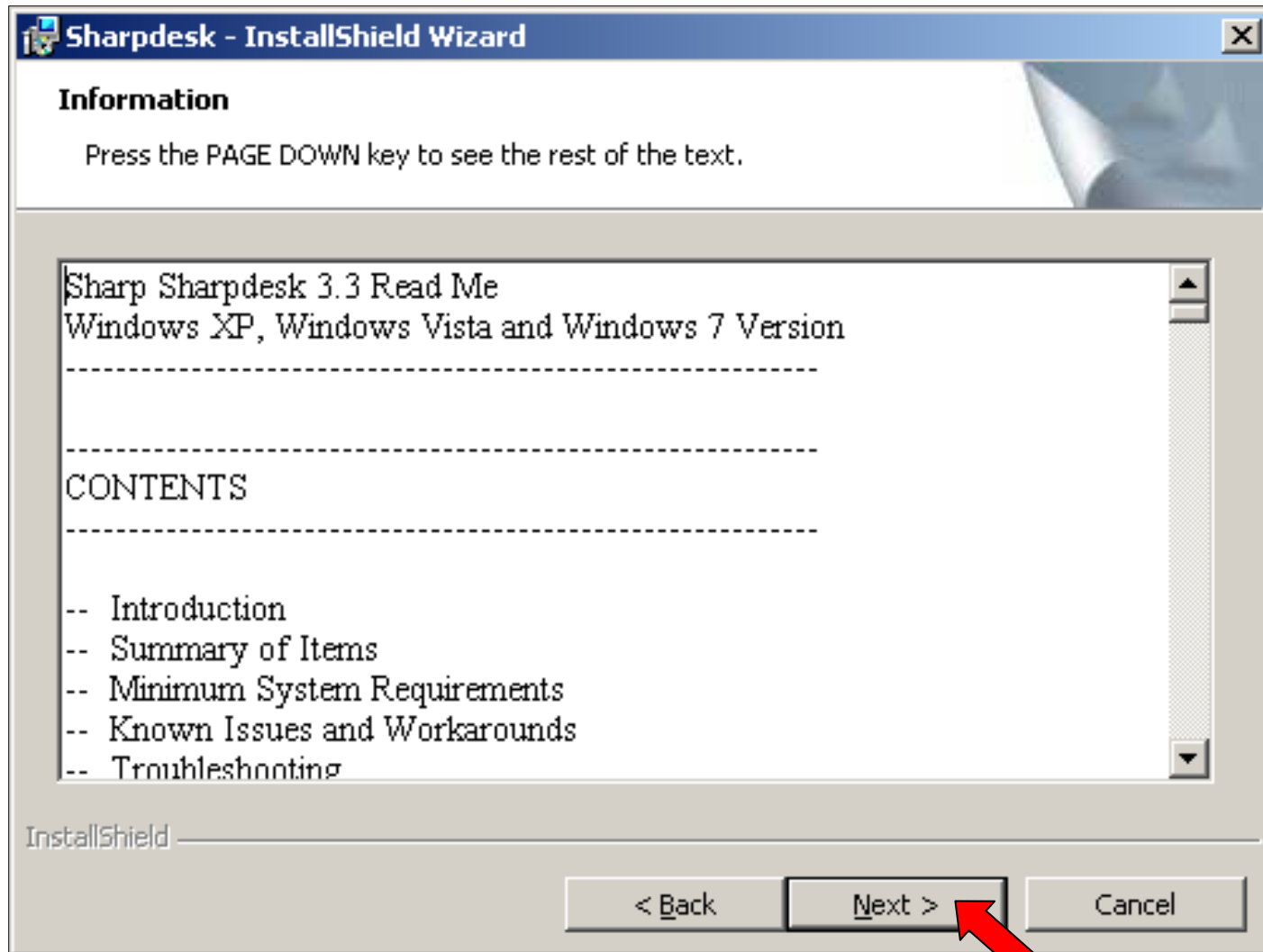
# InstallShield Welcome Wizard

Click **Next**



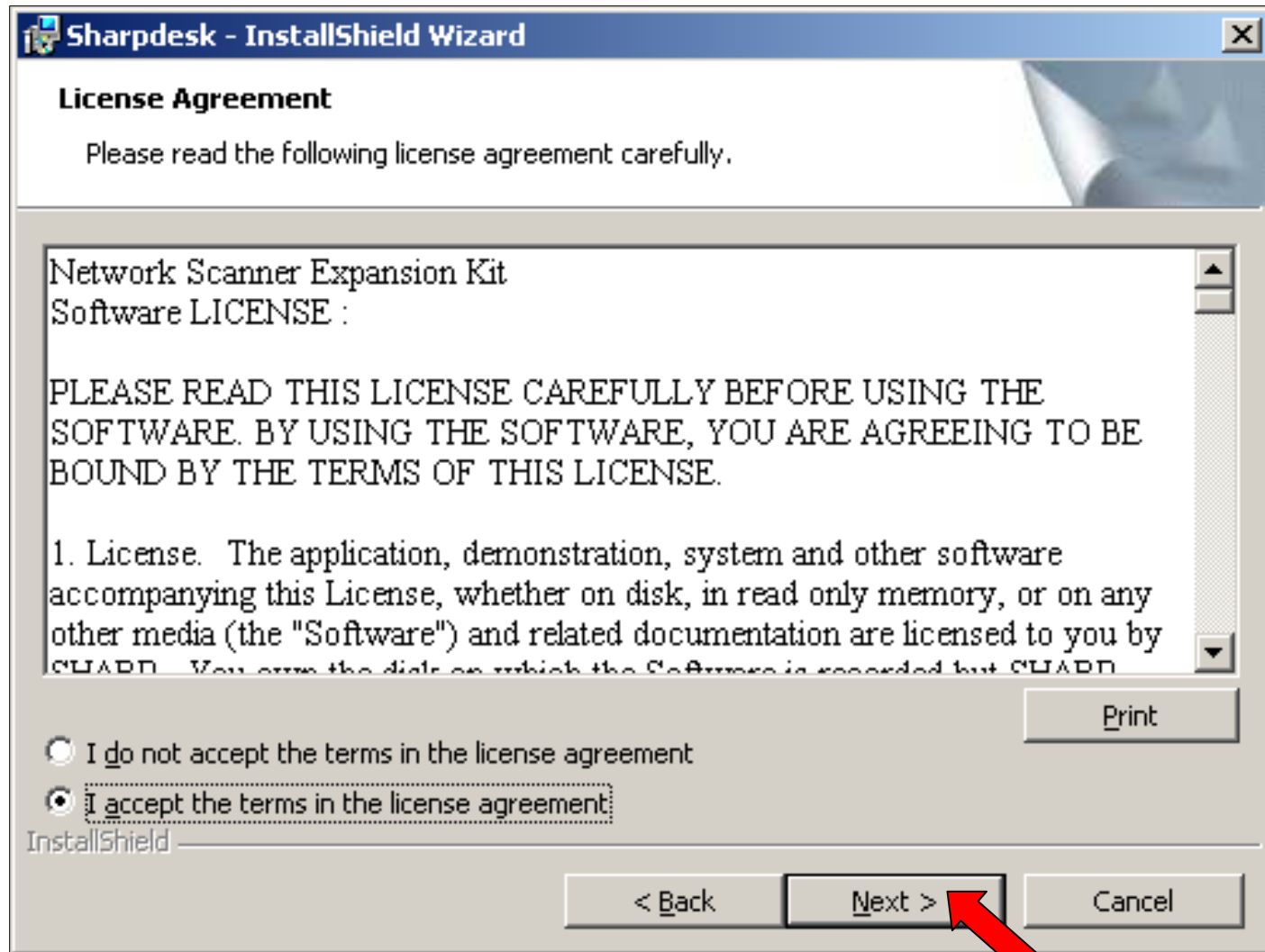
# Information Page

Click **Next**



# License Agreement

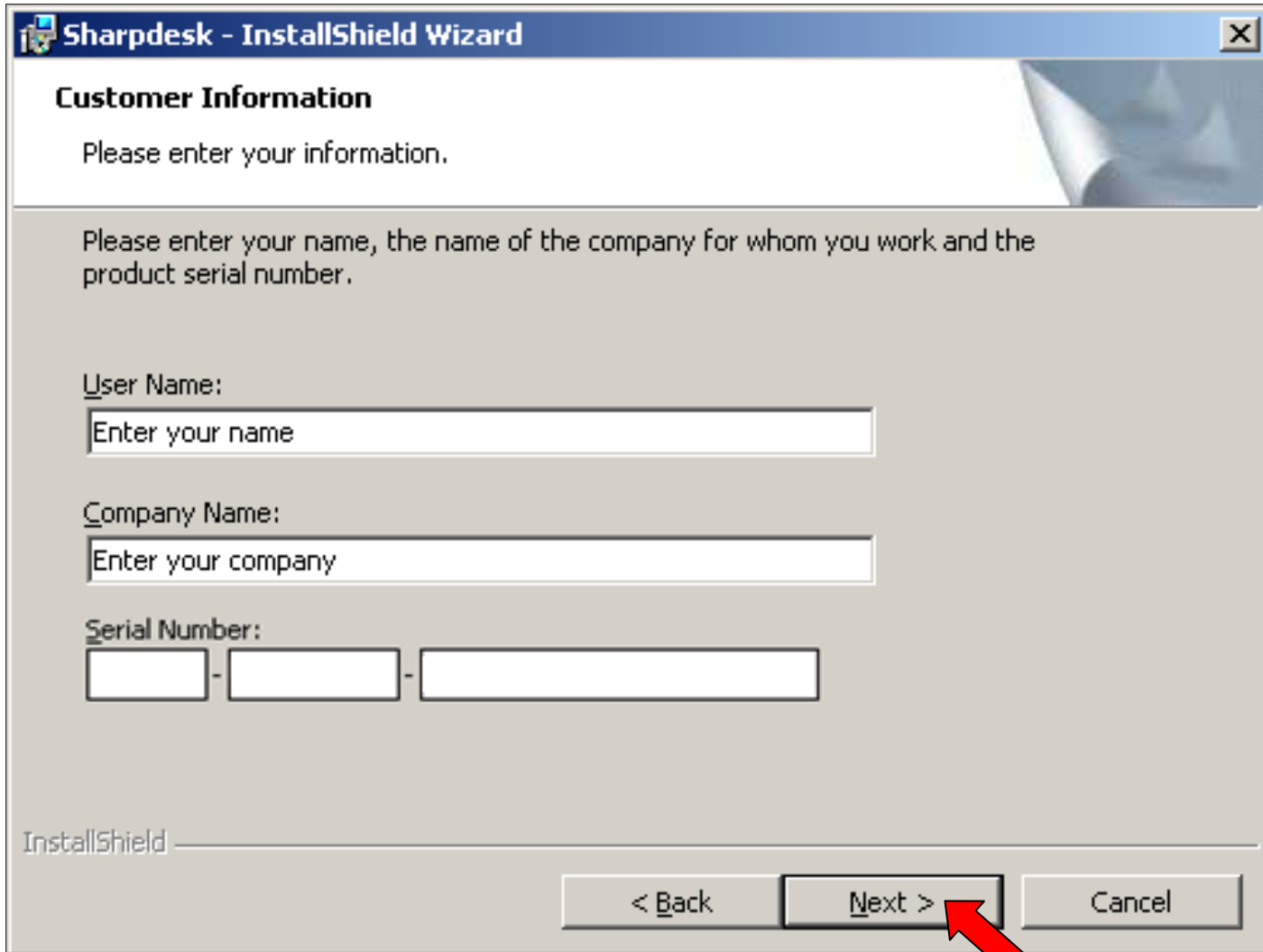
Select the “I accept the terms in the license agreement” and click **Next**





# Customer Information

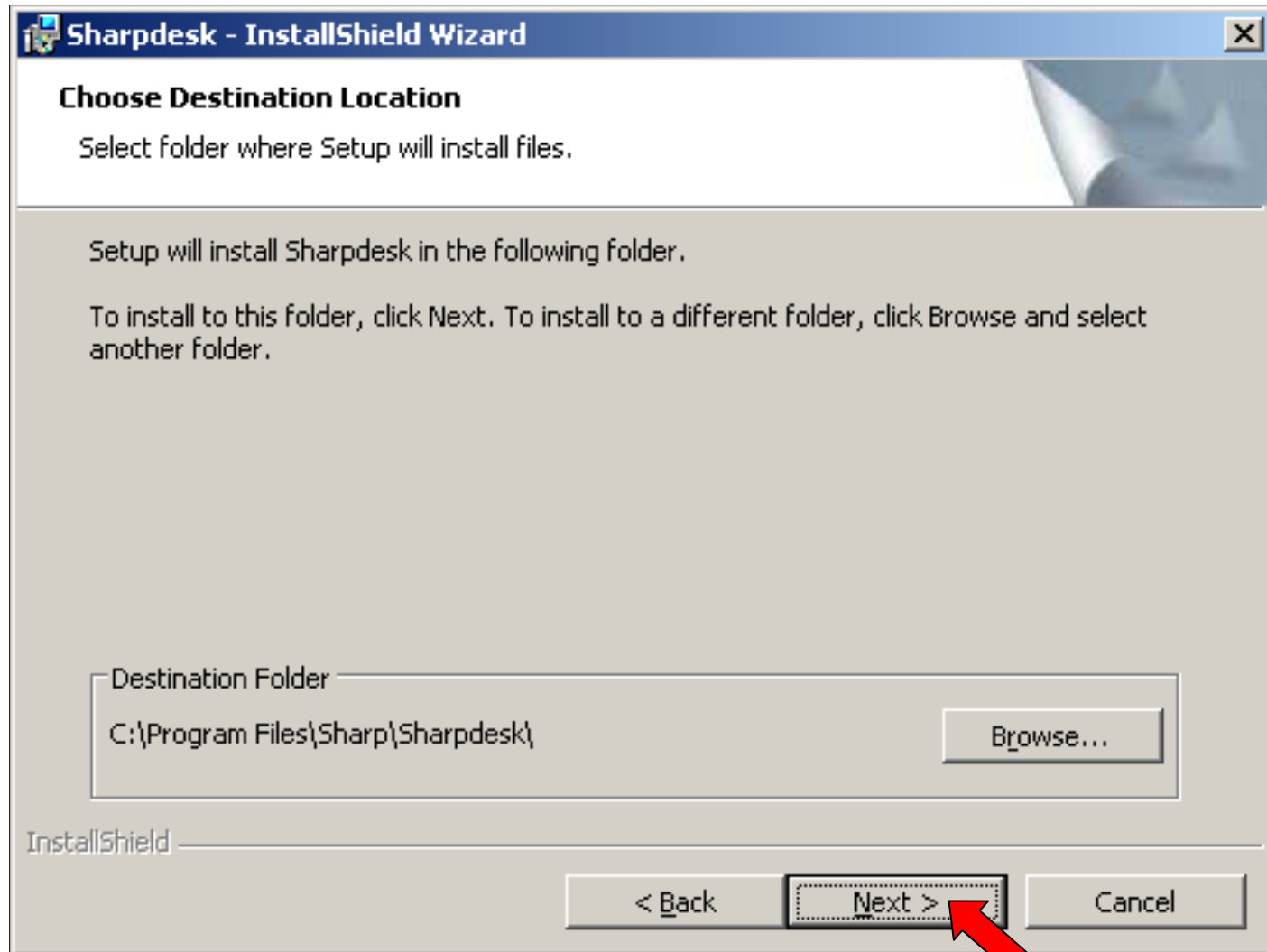
Enter the User Name, Company Name, and Serial Number and click **Next**



The screenshot shows a Windows-style dialog box titled "Sharpdesk - InstallShield Wizard". The main heading is "Customer Information" with the instruction "Please enter your information." Below this, a larger text block says "Please enter your name, the name of the company for whom you work and the product serial number." There are three input fields: "User Name:" with a text box containing "Enter your name"; "Company Name:" with a text box containing "Enter your company"; and "Serial Number:" with three separate text boxes separated by hyphens. At the bottom, there are three buttons: "< Back", "Next >", and "Cancel". A red arrow points to the "Next >" button. The "InstallShield" logo is visible in the bottom left corner.

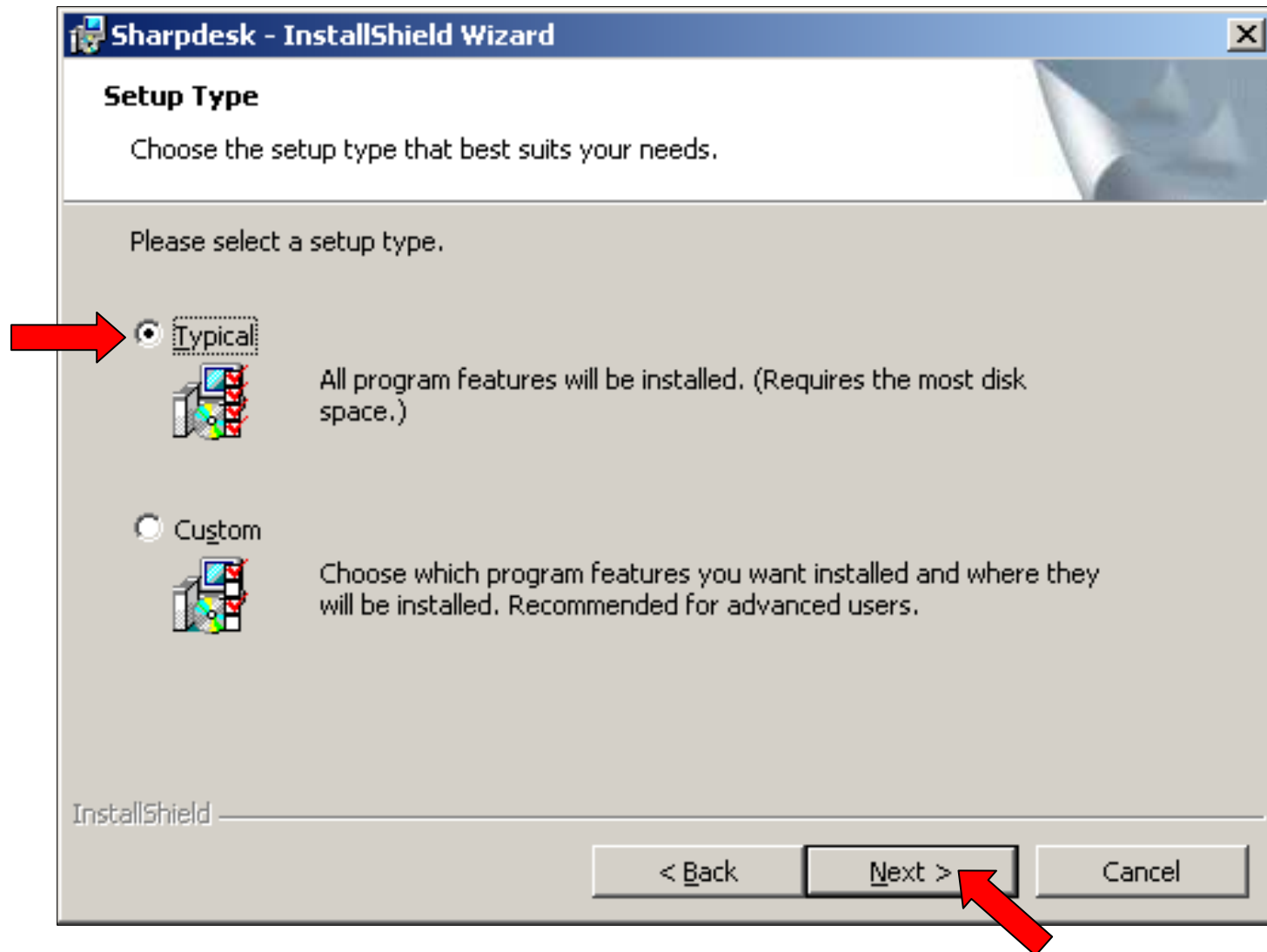
# Install Destination Location

Click **Next**



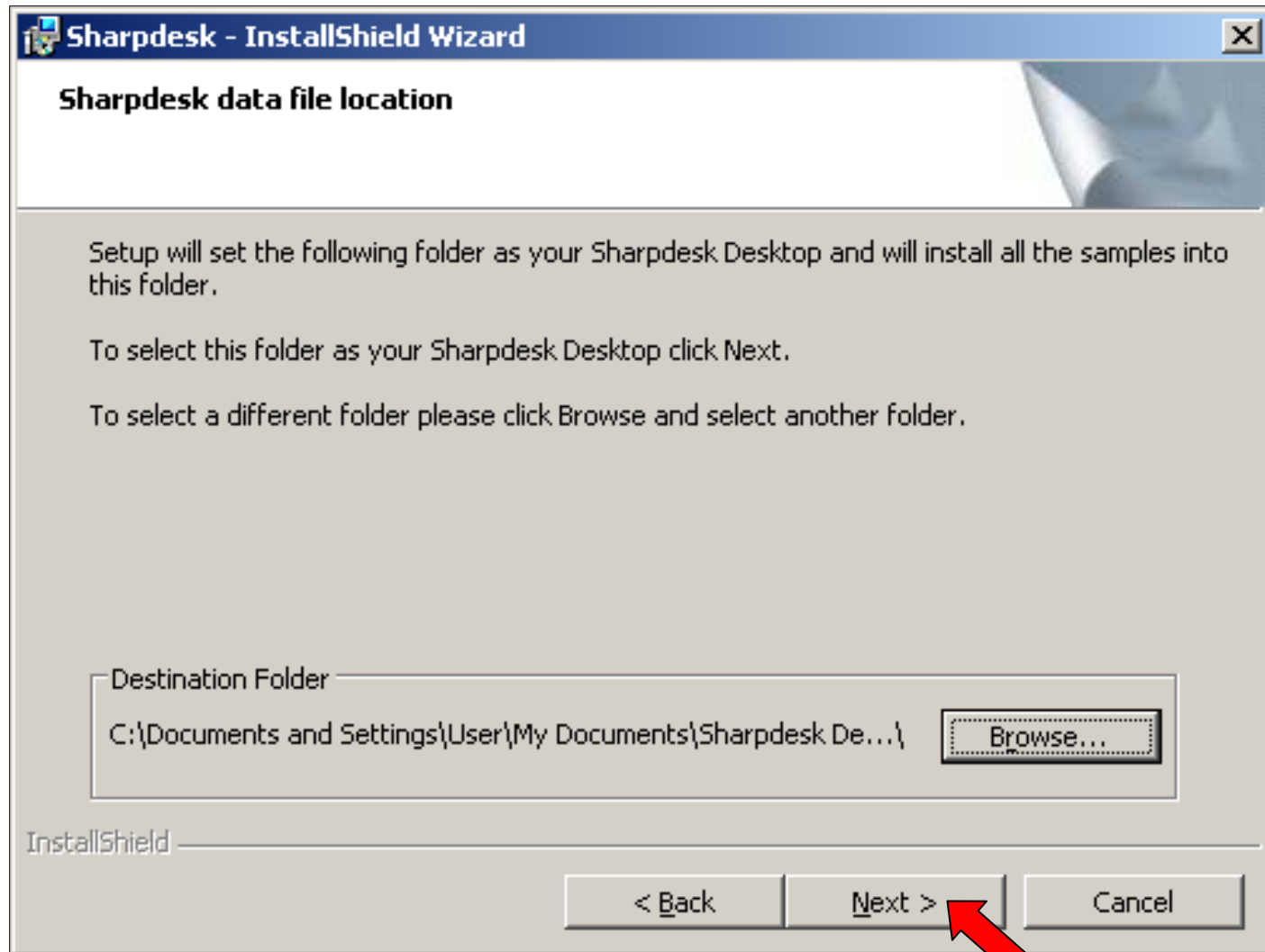
# Setup Type

Select **Typical** and click **Next**



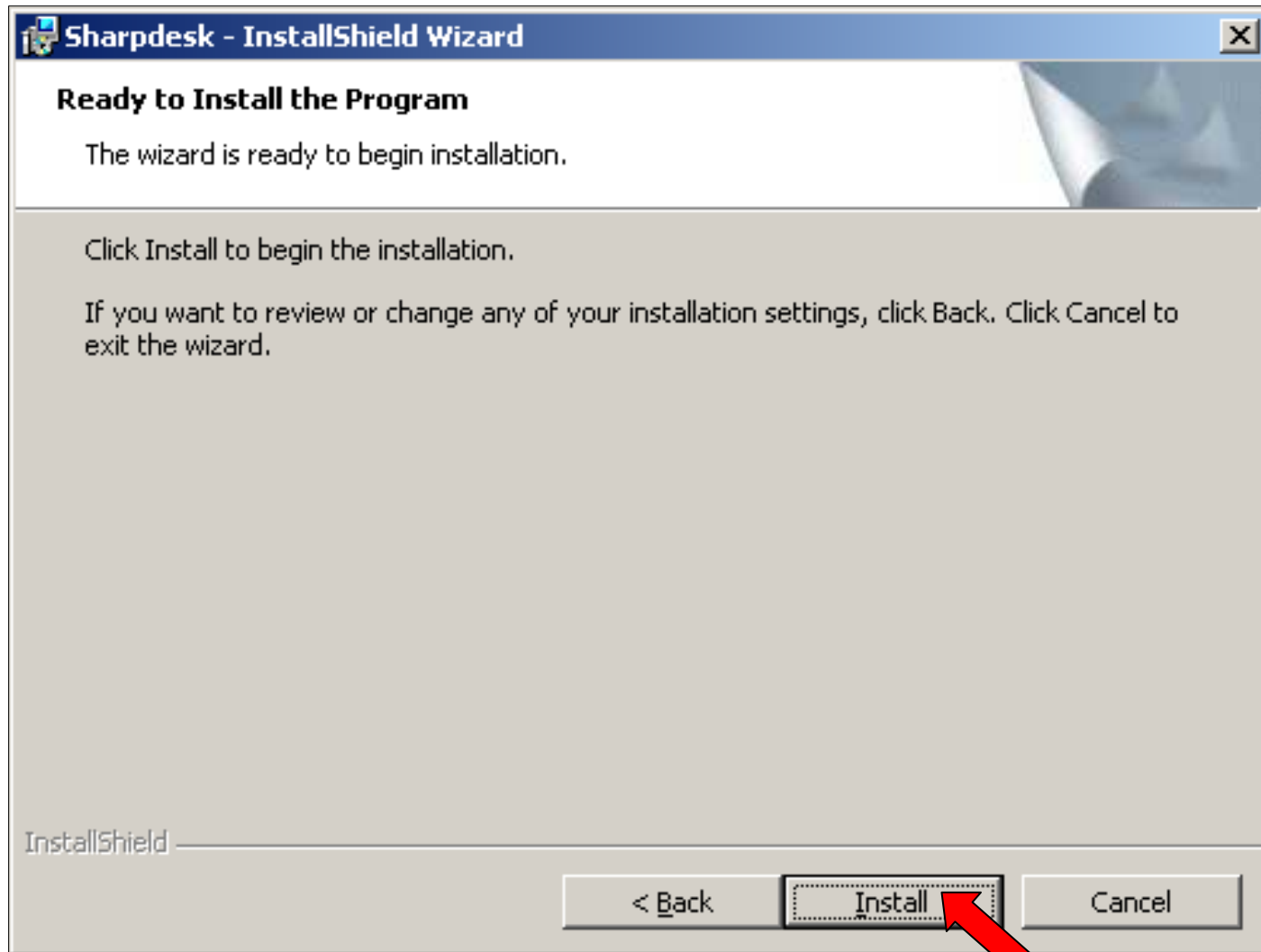
# Sharpdesk Data File Location

Click **Next** if satisfied with the default folder destination for scanned images.  
Click **Browse** to select a different folder destination for scanned images.



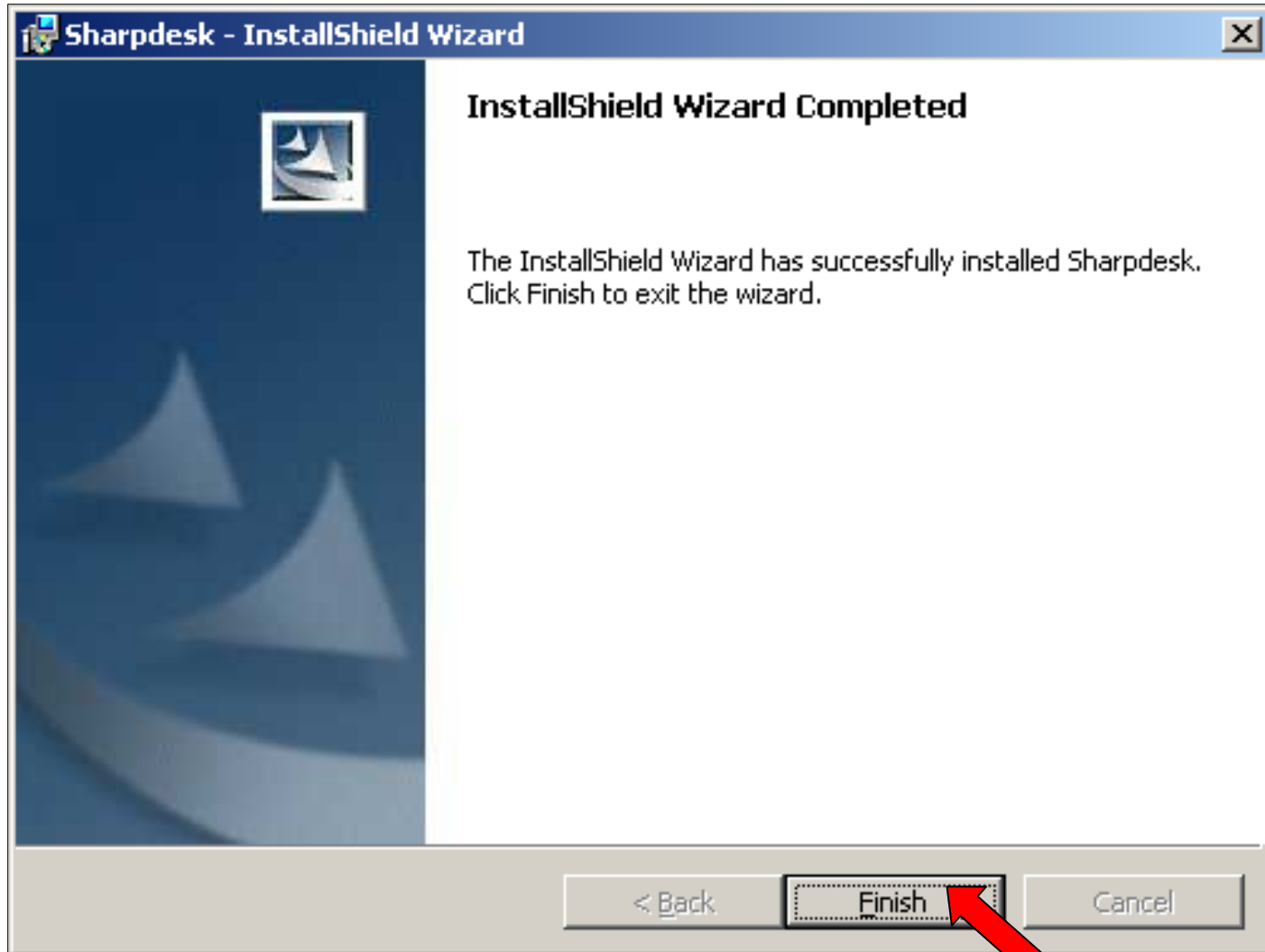
# Ready To Install The Program

Click **Install** if satisfied with the installation settings.



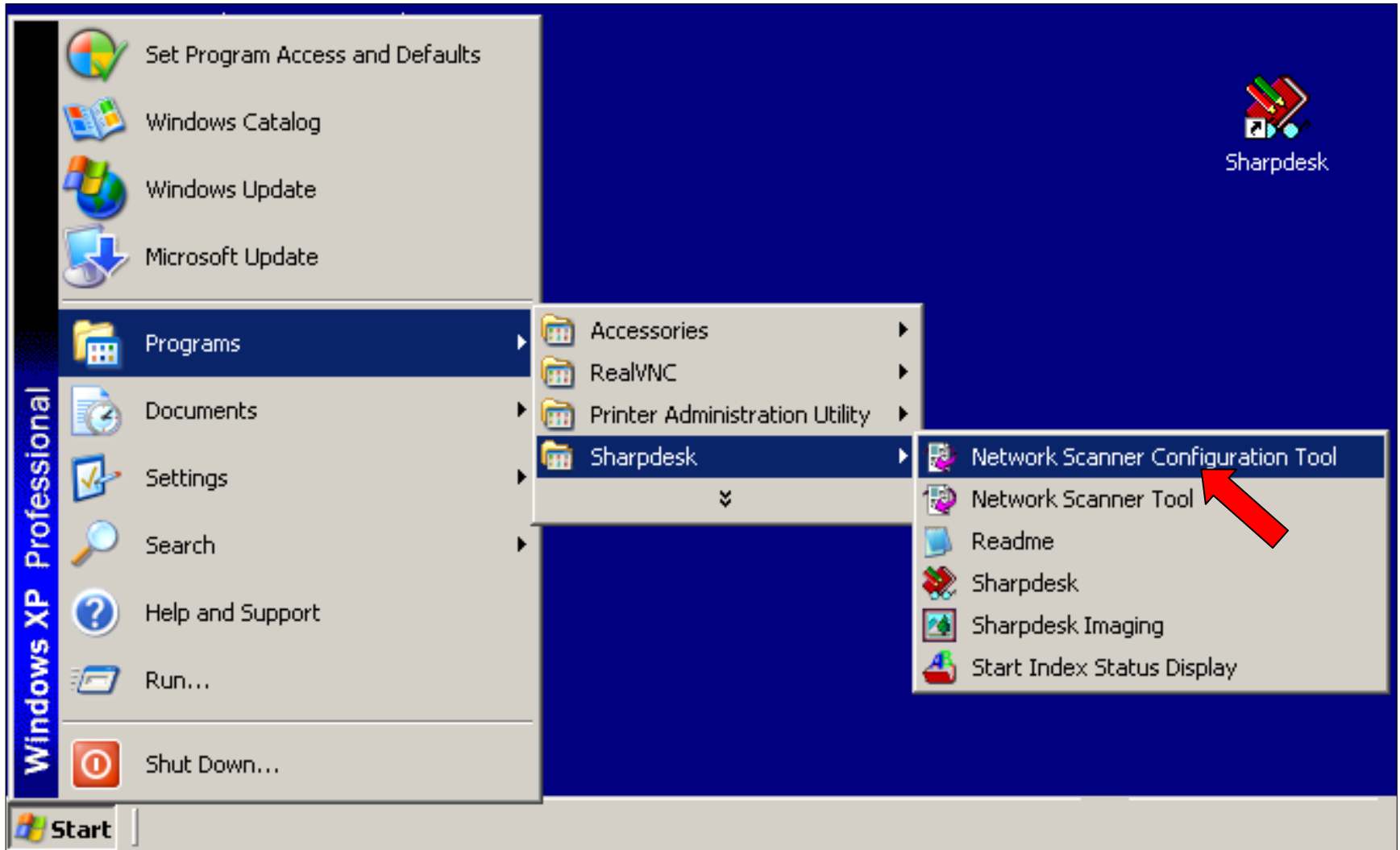
# InstallShield Wizard Completion

Click **Finish**.



# Network Scanner Configuration Tool

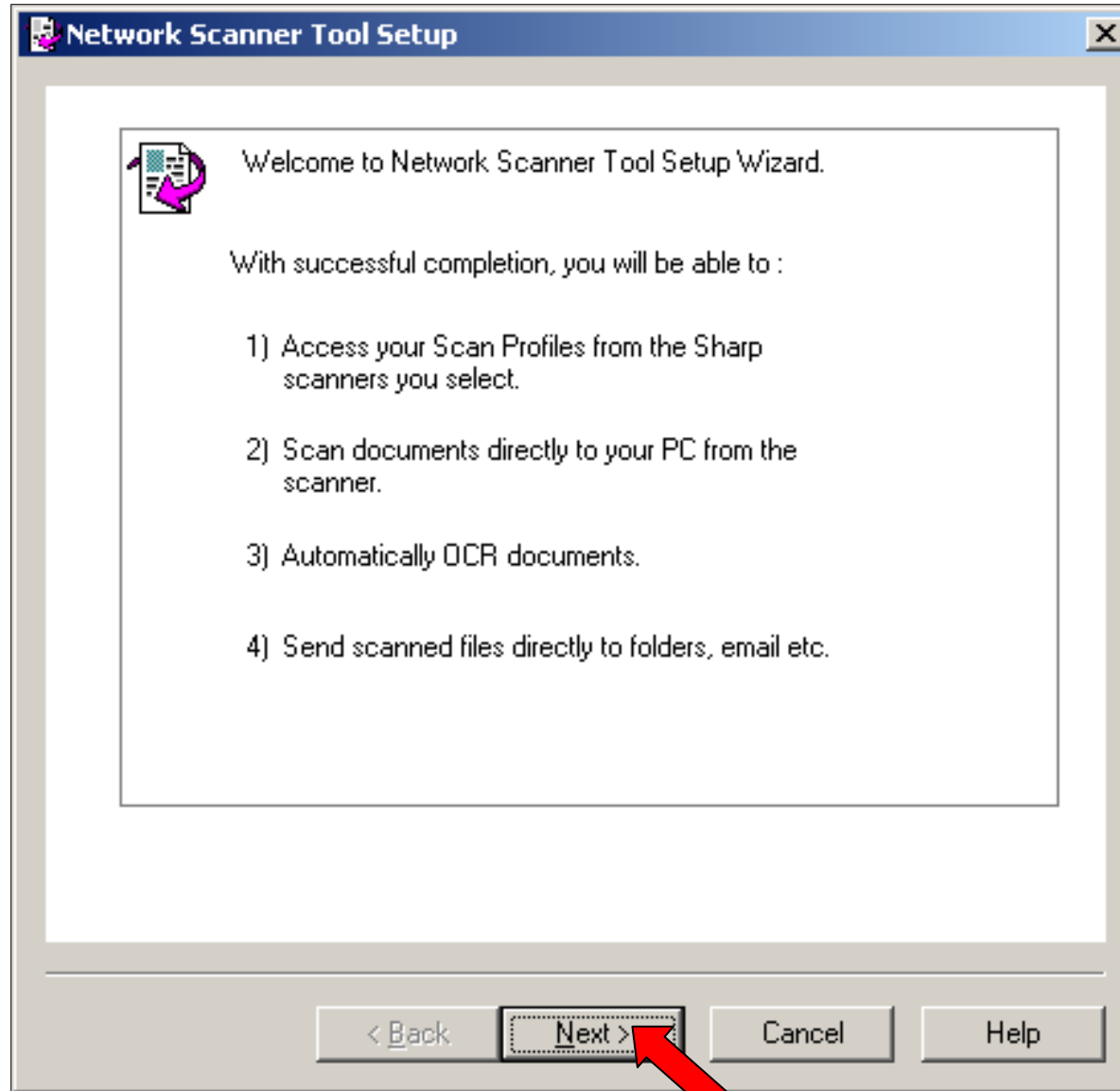
Click Start > Programs > Sharpdesk > Network Scanner Configuration Tool



**Note:** Screenshot will vary depending on Windows Operating System and view settings.

# Network Scanner Tool Setup Wizard

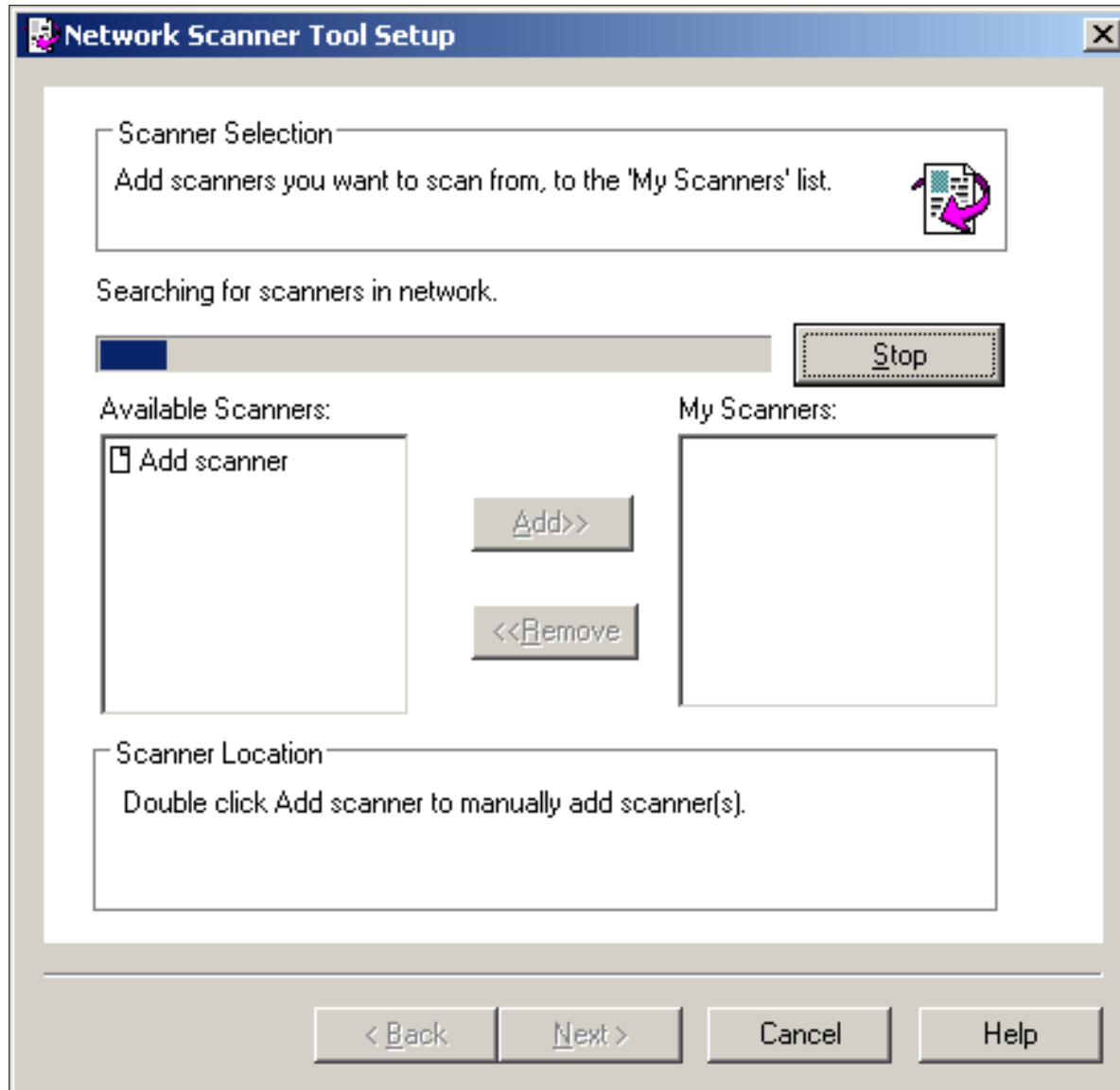
Click **Next**





# Scanner Detection

The Network Scanner Tool will search the network for Sharp scanners.

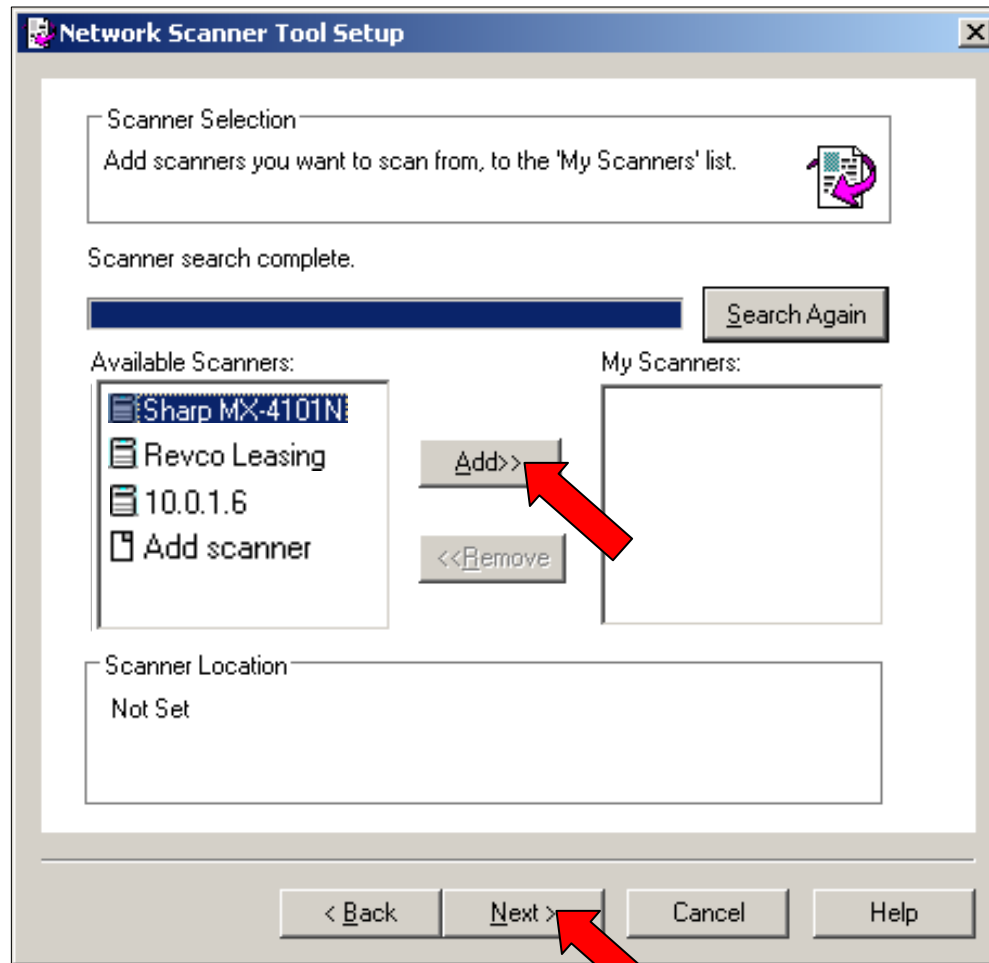


# Scanner Selection

Select the desired scanner/s from the left pane (Available Scanners).  
Click **Add** to add it to the right pane (My Scanners). Click **Next** to continue.

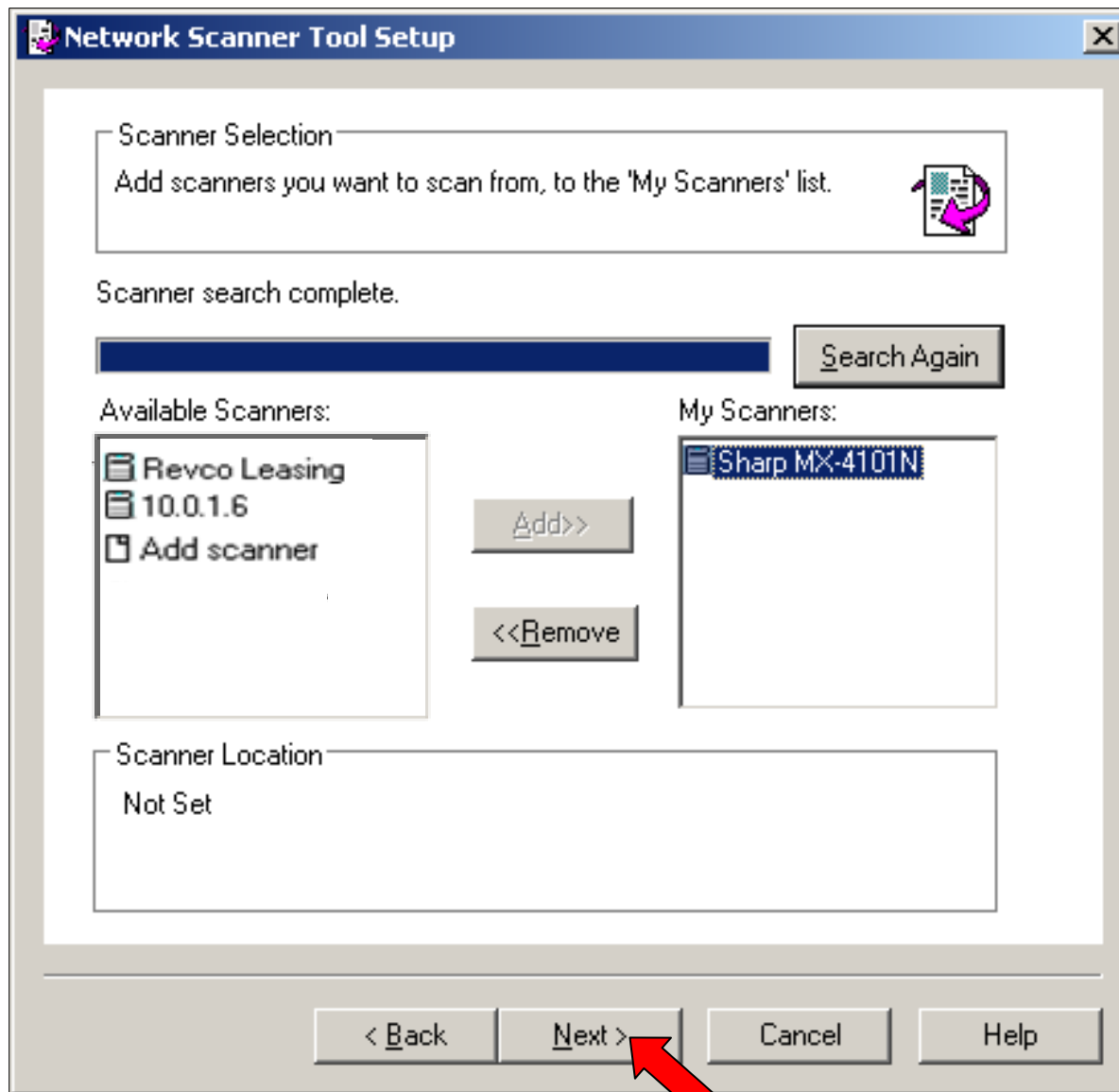
**Note:** If no scanners are found, click **Add scanner** and enter the IP address of the MFP.

The example below shows scanners consisting of model name, department, and IP address.



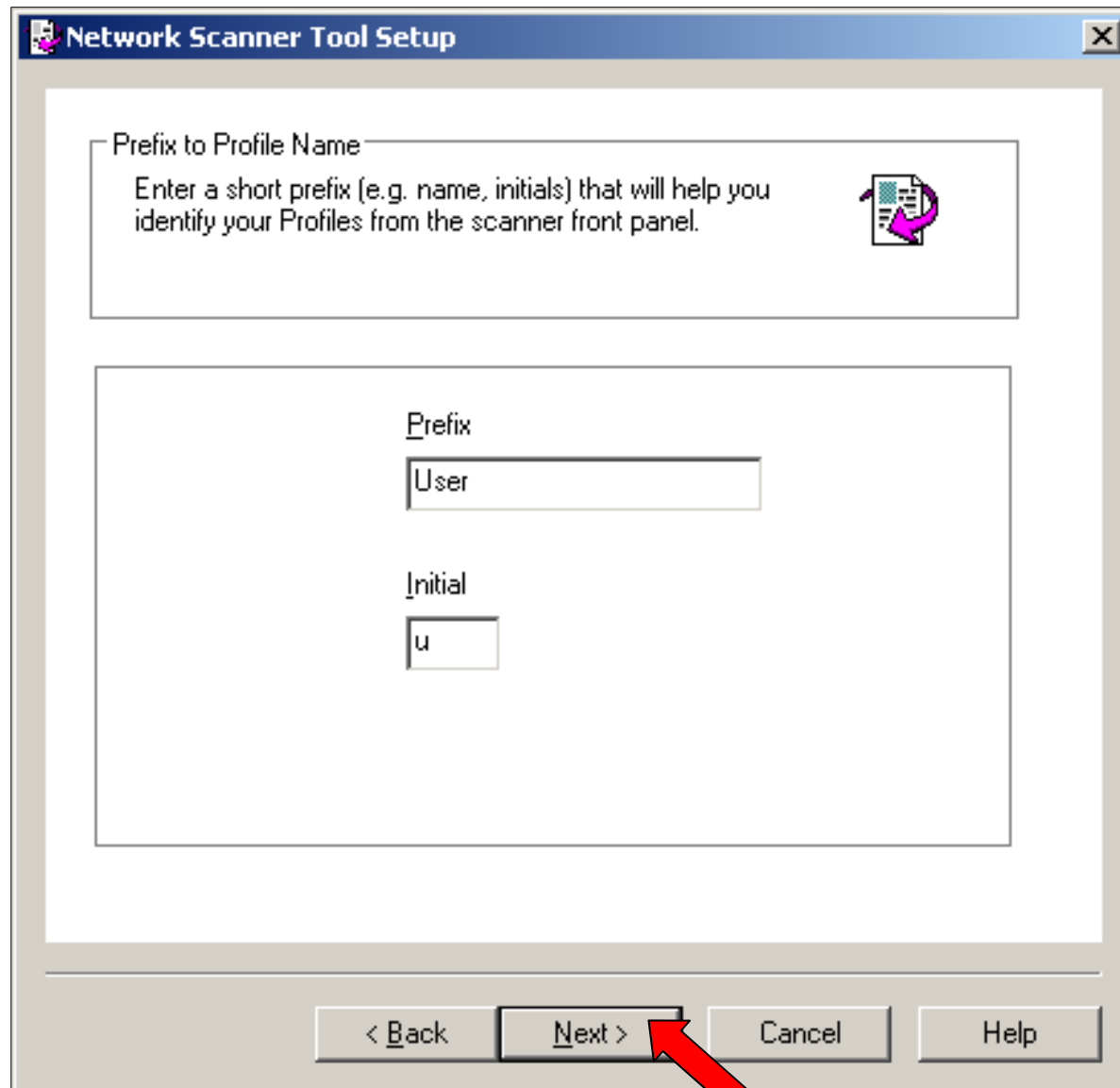
# Selecting a scanner

Click **Next**



# Assigning A Profile Name

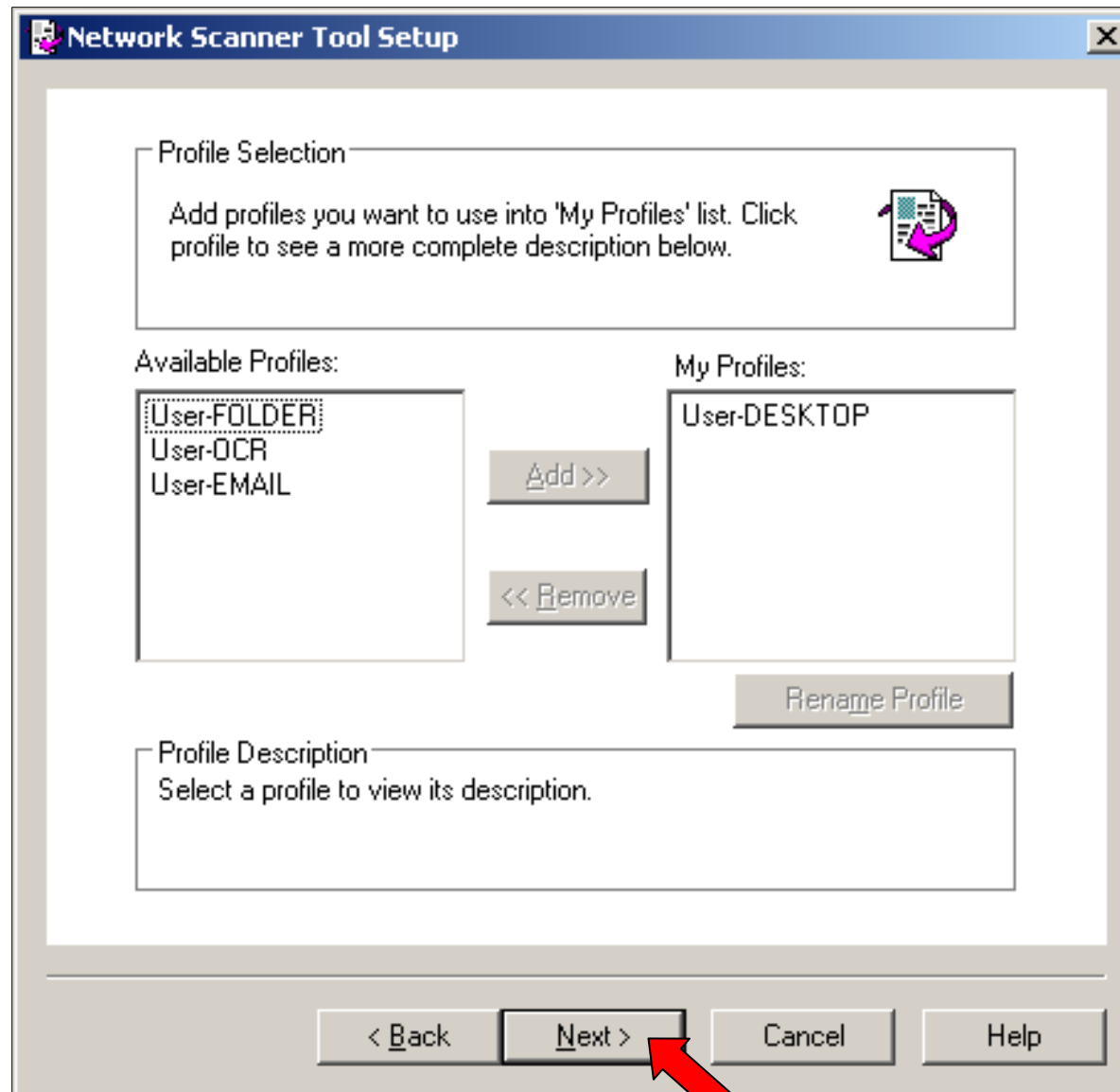
Enter your name and initial in the corresponding fields. Click **Next**.



The screenshot shows a dialog box titled "Network Scanner Tool Setup". Inside, there is a section titled "Prefix to Profile Name" with the instruction: "Enter a short prefix (e.g. name, initials) that will help you identify your Profiles from the scanner front panel." To the right of this text is a small icon of a document with a pink arrow pointing to it. Below this section are two input fields: "Prefix" with the text "User" and "Initial" with the text "u". At the bottom of the dialog box are four buttons: "< Back", "Next >", "Cancel", and "Help". A red arrow points to the "Next >" button.

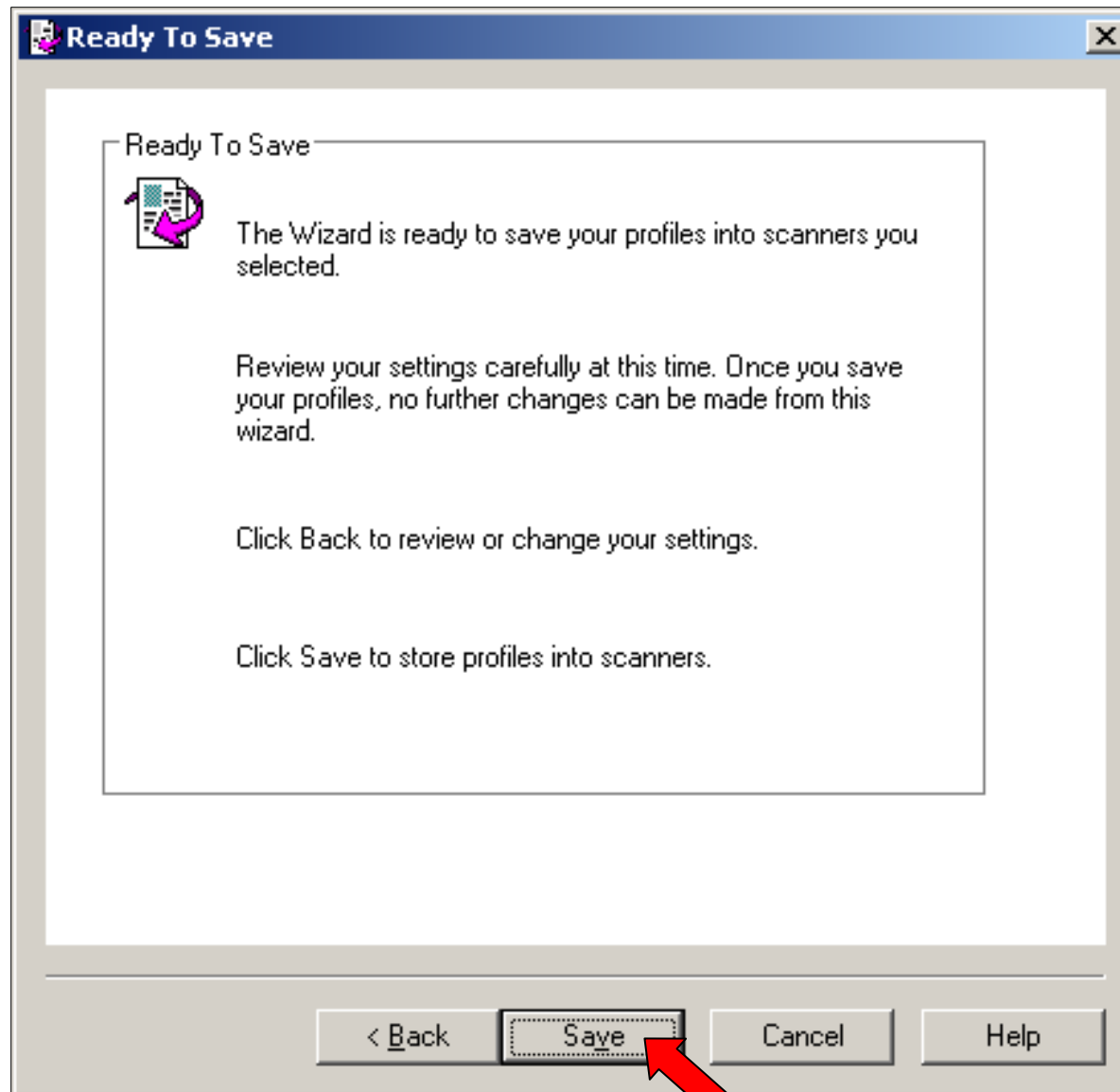
# Profile Selection

Click **Next**.



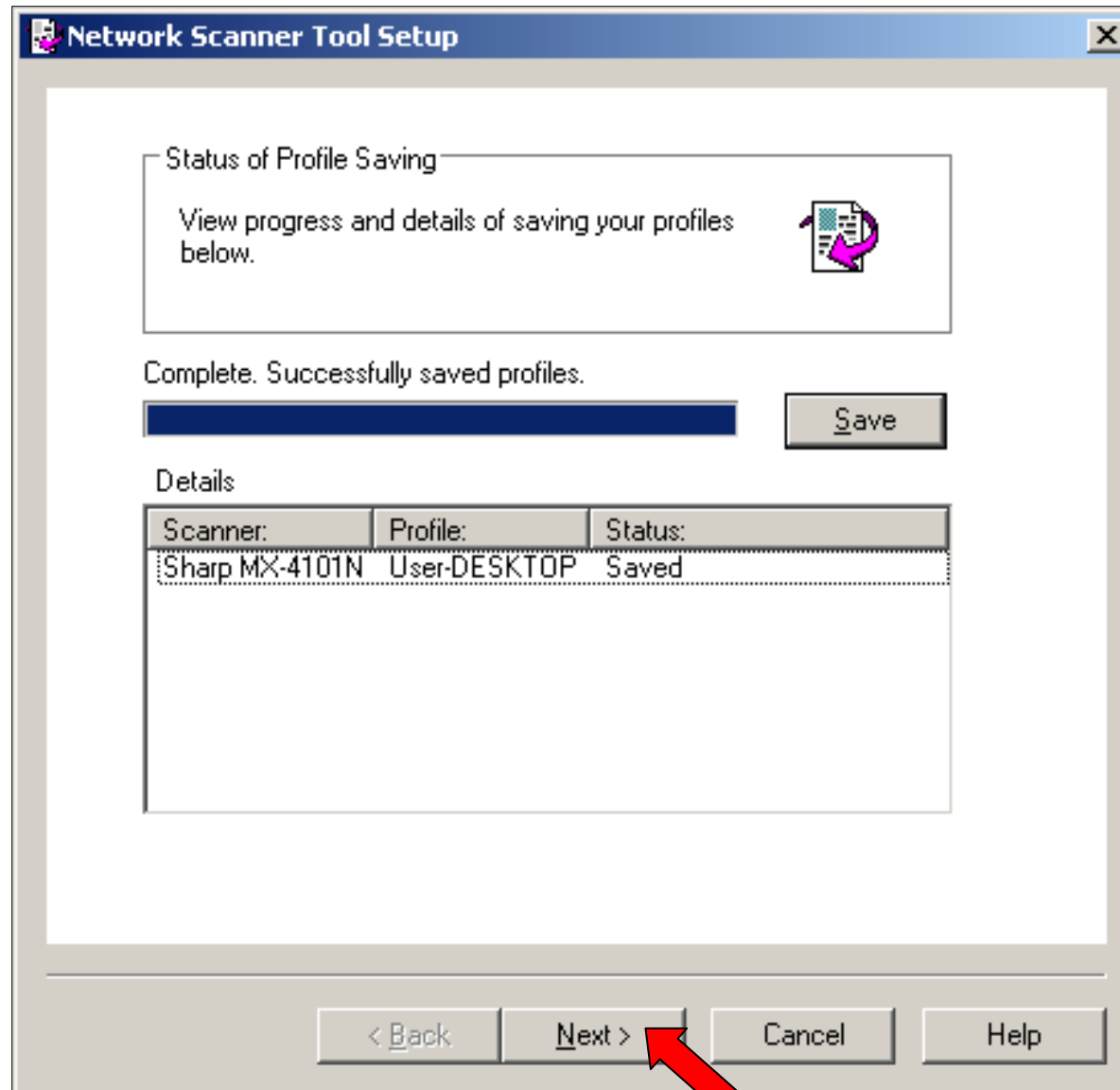
# Saving a profile

Click **Save**.



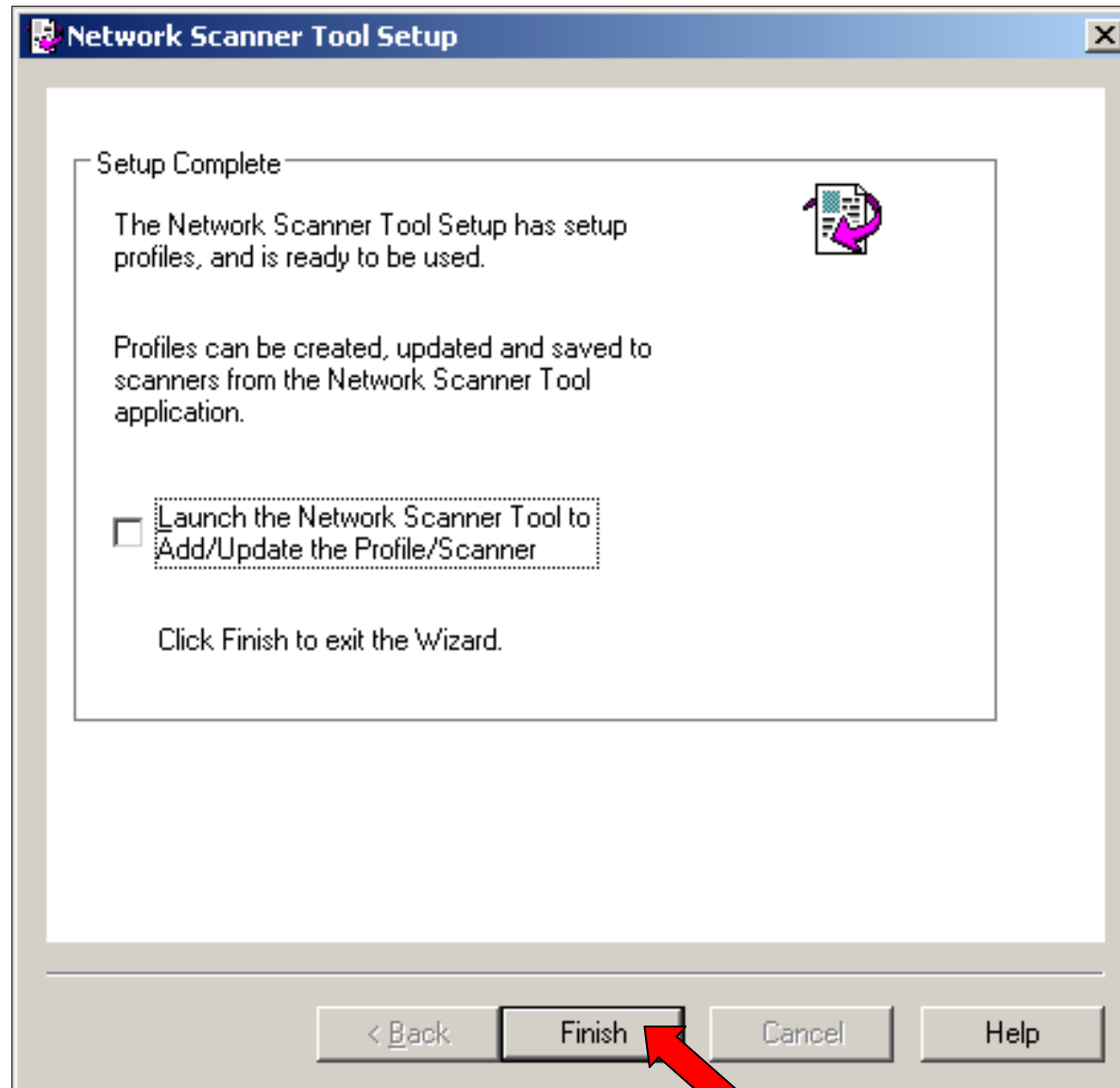
# Profile Saving Status

Click **Next**.



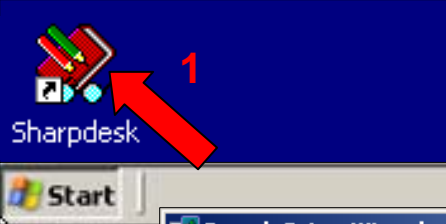
# Completing the Network Scanner Tool Setup

Click **Finish**.

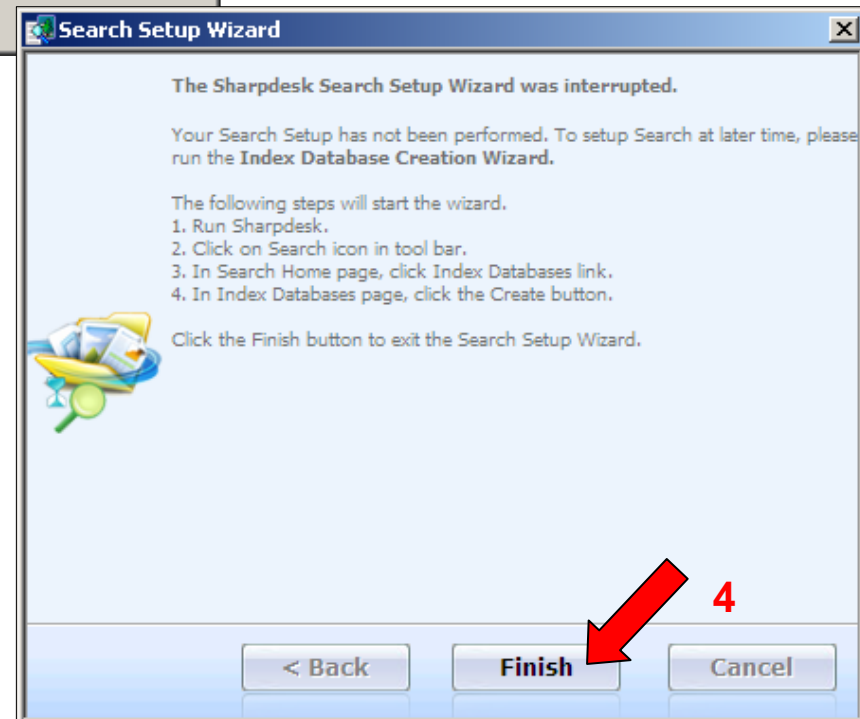
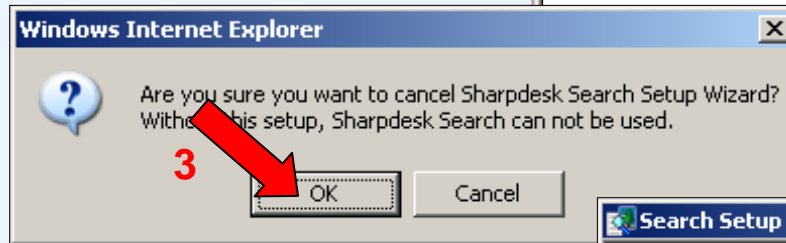
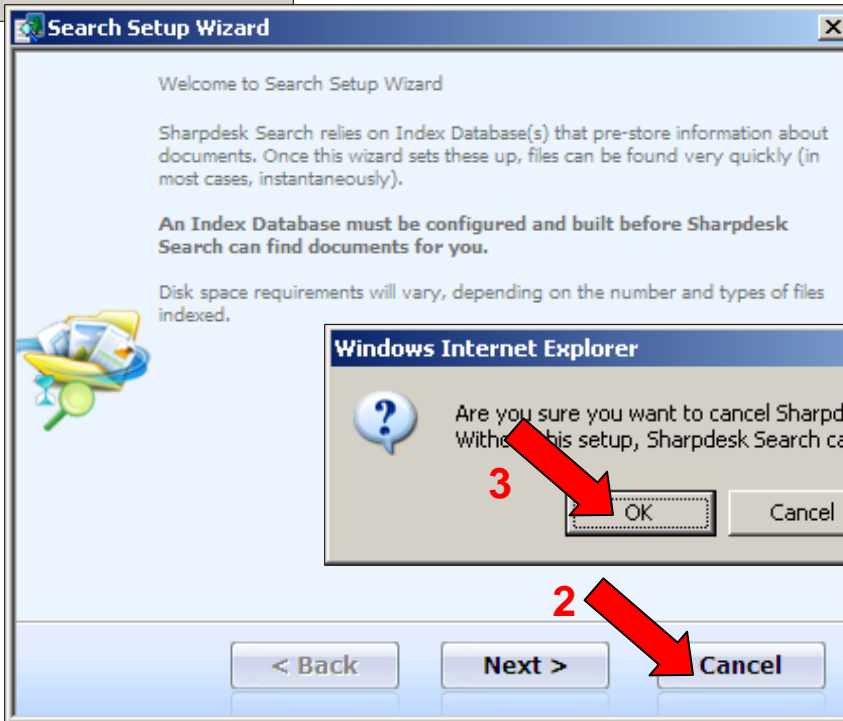




# Cancelling the Search Setup Wizard

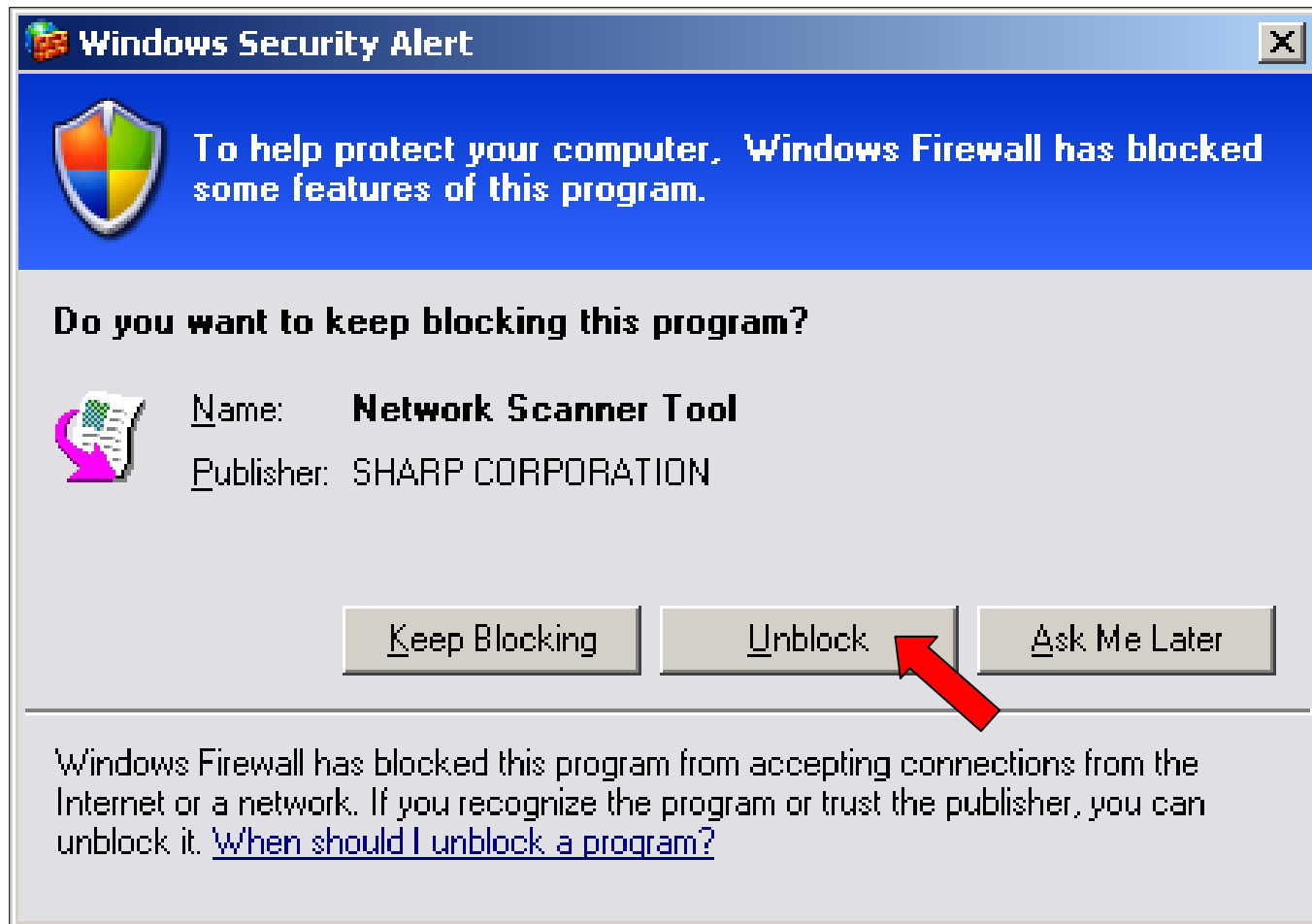


1. Double-click the Sharpdesk icon
2. Click **Cancel**
3. Click **OK**
4. Click **Finish**



# Unblocking the Network Scanner Tool from the Windows Firewall

If at any time you see the Windows Security Alert window, choose Unblock, otherwise the Windows Firewall will block the scans to Sharpdesk.





This completes the installation and configuration of Sharpdesk 3.3

If you have any questions or concerns, please call our service department at 724-539-8824 or 800-822-2335

